

## **Berkswell Parish Neighbourhood Development Plan (NDP)**

### **Minutes of the meeting held on 15<sup>th</sup> May 2018 in The Jordan Room, St John the Baptist Church, Church Lane, Berkswell at 1.30PM**

**1) Evacuation procedures**

Evacuation procedures were explained.

**2) Open Forum**

No members of the public in attendance.

**3) Attendance**

Andrew Burrow (AB) Chairman

Kay Howles (KH)

Geoff Wheeler (GW)

Keith Tindall (KT)

Louise Kirkup (LK) Consultant

Richard Drake (RD) Secretary

It was agreed that KH would act as Vice-Chairman if required.

**4) Apologies for absence**

Jane Edwards & Vince Ritters.

**5) Declaration of interest**

AB advised that he owned a property on Old Waste Lane which included a field that could be removed from the greenbelt in the current SMBC Draft Local Plan. GW advised that he owns a property on Meeting House Lane (backing on to proposed developments on Barratts Farm). Both will not take part in any discussions where they could compromise our decisions and will not vote on policies B1 (and B3 AB only)

It was agreed that AB would be granted a dispensation to speak and chair any discussion on the output from the residents and business survey. He would not take part in any item if it became clear that a change to Policies B1 or B3 were implied. GW was granted the same dispensation.

RD advised that he was a Trustee of the Lant Charity (owners of the Sports Ground on Meeting House Lane). He would not vote on any issues concerning it.

**6) Confirmation of minutes of 8<sup>th</sup> March 2018**

The minutes were approved and signed. A minor typographic amendment was corrected. The Draft minutes on the Berkswell PC website to be corrected. The signed copy will be held by the Berkswell Parish Clerk.

**7) Matters arising not covered by the Agenda:**

A report showing just the Berkswell Parish responses to the consultation had now been received. Not materially different from the full report but marginally higher positive scores for the two Local Green Space designations. This report to be placed on the web site.

A final version of the Meeting House Lane report prepared by a resident was noted and will be published on the website.

Approved:

**8) Further consideration of responses to the 1<sup>st</sup> draft plan and additional information. Agree any changes to First Draft Plan to prepare for Regulation 14 consultation:**

The committee noted Kirkwells' (the Committee's consultant) advice relating to objections/representations to the 1<sup>st</sup> draft consultation and agreed that this formal advice would be posted on the web site.

**Greenlight Developments** - LK advised there were no issues to respond to.

**SMBC** – LK advised to retain car parking policy as no clear NPPF guidance and can be demonstrated it is a high priority for residents.

**St George & Teresa Dorridge incorporating Church of the Blessed Robert Grissold** – LK had visited site and commented on it's "tranquillity", this to be included in the justification.

**Stratford upon Avon DC Consultation unit (residents & business consultation)** – further analysis had been undertaken of 311 responses containing comments and this would be typed up and placed on the web site with the response to each comment/suggestion.

Of the comments already analysed most required no further action. However, the following actions were agreed:

- Other Green Space. No action to be taken on the "Lant" recreation ground (only one comment and majority of site in Balsall Parish). Lavender Hall Park already protected as one of 15 green flag parks in the Borough.
- Current OS mapping shows the Meeting House Lane field beside the Blessed Robert Grissold as "Recreation Ground" and this name would be used within the draft plan to identify the land concerned.

The committee SG agreed for LK to make any minor changes required to the Draft Plan from the above in preparation for Regulation 14 consultation.

(NB AB took no part in any discussion on Greenlight or Richard Brown. GW took no part in any discussion on Richard Brown).

**9) SEA/HRA screening**

It was agreed to seek SEA/HRA screening by SMBC.

**10) Regulation 14 consultation**

It was agreed to proceed for Regulation 14 Consultation as soon as possible.

**11) Parish Council approval**

Parish council to be updated on progress at next meeting. Agreement to an EM if required once SMBC SEA/HRA received to be confirmed.

**Date of next meeting:**

No further meeting yet confirmed.

Approved: